

Baraboo-Wisconsin Dells Airport Commission

October 16, 2019

Present: Michael Palm (Baraboo), Mark Whitfield (Village of Lake Delton). Absent: none. Also Present: Ed Geick (Airport Manager), Brandon Scott

The owner representatives met at the Baraboo City Hall, 101 South Blvd, Baraboo.

The meeting was called to order by Palm at 10:30 AM and roll call was noted by Geick of those present. Compliance of the Open Meeting Law was noted by Palm.

Previous Minutes

Approval of the meeting minutes of August 2, 2019. A motion was made by Whitfield, seconded by Palm and approved unanimously.

Approve Agenda

Moved by Whitfield, seconded by Palm and carried unanimously to approve the agenda.

Action Items

2. APPEARANCES/PRESENTATIONS - None

3. PUBLIC COMMENT –

A. Brandon Scott presented himself to the Commission as a potential future FBO operating a helicopter service at B-WD Airport. He had no business to conduct today other than to introduce himself.

4. ACTION ITEMS

a. Discussion and approval of Gas Line Extension

Mr. Geick presented plans submitted by Alliant Energy for a gas line to service several hangers east of Voltz Rd. A plan is attached. The cost is \$4234 and part of that cost will be refunded as new customers are added. A motion was made by Palm, seconded by Whitfield and carried unanimously to approve of the expenditure.

b. Discussion and approval of FY2020 Budget

Mr. Geick presented the FY2020 budget. The proposed budget will be \$166,667. The contributions from the Village and City would increase from \$35,175 to \$39,897 in 2020.

The changes in the budget include funds for additional paving for new hangers, fuel tank for local operations, snow and ice control and the Fuel System replacement project local cost share.

c. Discussion of Airport Manager position

Ed Geick discussed with the Commission his pending retirement at the end of the year and the options for the Manager's position. He currently spends 5-10 hours per month on Airport business. The estimated cost for that time is approximately \$6,000. The City Attorney and the City Engineer also allocate some cost to the Airport under professional services for their work on leases and new building plans. Ed was instructed to develop the idea further and bring back a report for the next meeting of the Commission.

Report from the Airport Manager, Ed Geick

New hangers that have been built or are in the process of construction are Lot 43, Lot 47, Lot 48 and Lot 42.

- b. Report from Bill Murphy, FBO
No report
 - c. Review of Budget Reports and Balance Sheets
The Commissioners reviewed the budget reports. No action was necessary.
5. **Next Meeting Date:** To be announced later.

ADJOURNMENT: A motion was made by Whitfield, seconded by Palm and unanimously approved to adjourn at 10:50 AM.

Ed Geick
City Administrator/Airport Manager